

CHERINGTON PARISH COUNCIL

Parish Clerk – Richard Smith, 35 Chavenage Lane, Tetbury, Glos, GL8 8JT
 email:cheringtonparishcouncil@yahoo.co.uk
 Chairman - Cllr Mike Mitchell

Minutes of the Cherington Parish Council Meeting held at the Cherington Village Hall on Tuesday September 8th 2020 at 6.00 pm

Present: Cllrs M Mitchell (Chairman), H Arden, P Workman, K. Macmahon
 Also present: R Smith (Parish Clerk)

			Actions
38/7/20	To RECEIVE apologies for absence	Apologies were received from Councillor Gegg	None
39/7/20	To RECEIVE any Declarations of Interest	None	None
40/7/20	To APPROVE the minutes of the last Parish Council meeting	The minutes of the Parish Council Meeting of June 23 rd 2020 were approved, initialled, and signed.	Clerk to make these formally public via the website. [complete]
41/7/20	To RECEIVE updates and reports from District & County Cllrs	CDC councillors were not invited to attend this closed meeting, to reflect Government Covid-19 advice. CDC materials were circulated prior to the meeting via email.	None
42/7/20	To RECEIVE Clerk's report and any correspondence received	The clerks written report was RECEIVED and noted. Cllrs were informed of the completion of the website update. The Cherington book 'A Century of Change' was discussed: this item is ongoing. Clerk proposed that the invoice for the Microsoft 365 software license used for council administration be met from Parish funds. AGREED by Councillor Mitchell and SECONDED by Councillor Workman. NO correspondence considered.	Clerk to prepare cheque to Lylaandi at web providers "Town and Parish websites Ltd." Clerk to assist in attempts to take this item forward. Clerk drew up a cheque for this invoiced item.
43/7/20	To APPROVE Clerk's website update proposal	The 2019/20 audit report recommended updating the CPC website to meet new standards. APPROVED - and in consequence a cheque was drawn up in favour of the website hosts.	Clerk to provide cheque. [complete]
44/7/20	To RECEIVE a report on planning progress and on any new application	(i) RECEIVED and contents noted. NO new applications received.	None
45/7/20	Financial issues: i) To AGREE payments in accordance with the Finance report	The finance report was circulated. Cllrs were advised of the bank balance. No invoices were collected.	Clerk arranged payment to the web providers by certified cheque. (Per meeting minute 42 .) Clerk accepted 365 cheque (per meeting minute 42 .)

46/7/20	<p>Village Issues:</p> <p>i) To DISCUSS arrangements for the administration of the Village Hall.</p> <p>ii) To DISCUSS arrangements for the Telephone Box</p> <p>iii) To DISCUSS subject matter for the next month's 'Villager.'</p> <p>iv) To DISCUSS additional items</p>	<p>It was AGREED that Councillor Gegg continue to assist in the Trust statement of the VH and ongoing arrangements. It was confirmed by Cllr MacMahon that the VH is covered by liability insurance meantime.</p> <p>Cllr Workman as the custodian of the Telephone Box would like assistance in making it "upright."</p> <p>Councillor's to agree materials for Villager magazine.</p> <p>An expression of THANKS to Cllr Gegg, to Camilla and the wider Village Hall committee for their continued good works.</p>	<p>Cllr Gegg to proceed. ALL parties to assist in moving the VH forward into "a position where it is able to do business."</p> <p>Cllr Mitchell to assist if possible.</p> <p>Clerk to forward materials to the Villager before 18/9/20 deadline. [complete]</p> <p>Clerk to minute these thanks.</p>
36/7/20	Councillor's submissions for the November Agenda	NONE were voiced at the meeting.	Clerk will draft the meeting agenda.
37/7/20	Date of next meeting	Tuesday the 3rd of November at 6.00 pm – at the Village Hall	This was AGREED .
		There being no further business, the meeting closed at 7:27 pm.	

Chairman's Signature:

Clerk's Signature: