

CHERINGTON PARISH COUNCIL

Parish Clerk – Richard Smith, 35 Chavenage Lane, Tetbury, Glos, GL8 8JT
 email:cheringtonparishcouncil@yahoo.co.uk
 Chairman - Cllr Mike Mitchell

Minutes of the Cherington Parish Council Meeting held at
 the home of Councillor Arden on Tuesday June 23rd 2020 at 6.00 pm

Present: Cllrs M Mitchell (Chairman), H Arden, K Gegg, P Workman, K. Macmahon
 Also present: R Smith (Parish Clerk)

			Actions
25/5/20	To RECEIVE apologies for absence	None	None
26/5/20	To RECEIVE any Declarations of Interest	None	None
27/5/20	To APPROVE the minutes of the last Parish Council meeting	The minutes of the Parish Council Meeting of 7 th March 2020 were approved, initialled and signed.	Clerk to make these formally public via the website.
28/5/20	To AGREE the appointment of a Chair to the Parish Council for this council term	Councillors were polled for applications; Mr Michael Mitchell (the current chairman) was the only applicant: returned unopposed. Proposed by Cllr Workman, Seconded by Cllr Gegg.	Clerk to make this information public via the website.
29/5/20	To COMPLETE the Chairman's pledge	Paperwork complete.	Clerk to forward this for GAPTC filing
30/5/20	To RECEIVE updates and reports from District & County Cllrs	CDC councillors were not invited to attend this closed meeting, to reflect Government Covid-19 advice.	None
31/5/20	To RECEIVE Clerk's report and any correspondence received	The clerks written report was RECEIVED and noted. Cllrs were informed of the completion of the Nags Head hedge trimming, the progress to the Tetbury Road signpost and the preparation of the Winter Report. Councillors decided AGAINST paying for replacement grit bins and confirmed current winter gritting arrangements. NO correspondence considered.	The "A Century of Change" reprint was revisited - Councillor Workman to continue to progress this item. Clerk to continue to liaise with Richard Grey of Highways to complete and file the winter plan & and arrange for grit.
32/5/20	To RECEIVE Clerk's website update proposal	The 2019/20 audit report recommended updating the CPC website to meet new standards. Councillors AGREED to the £100 charge for website 'frame' updates. Proposed by Cllr Mitchell, Seconded by Cllr Gegg. Voted unanimously, no abstentions.	Clerk to contract the website hosts for this item – and to look at simplifying other web materials, as necessary. Clerk agreed to Chair's request to use less formal language in agenda preparation.
33/5/20	To RECEIVE a report on planning and FORMALISE response to the application for Yew Tree House	(i) RECEIVED and contents noted. After DISCUSSION it was(ii) AGREED that no comments were required re: application 20/01064/FUL	Clerk to register council determination on the Planning section of the CDC website.
34/5/20	Financial issues:	The finance report was circulated;	

	<p>i) To AGREE and authorise any payments in accordance with the Finance report</p> <p>ii) To AGREE and formalise car parking payment</p> <p>iii) To CONFIRM audit report results</p> <p>iv) Cllrs CONFIRMED the AGAR materials and progress</p>	<p>Cllrs were advised of the bank balance. No invoices were collected.</p> <p>Insurance renewal information has arrived from Community Insurance.</p> <p>Cllrs McMahon and Gegg provided information on the car park arrangements & current payments.</p> <p>Cllrs passed the audit report with no comments on content.</p> <p>Cllr Chair Mitchell signed the AGAR Certificate materials and COMPLETED signed and dated the exemption certificate.</p>	<p>Clerk to arrange payment to the web providers by certified cheque. 32/5/20</p> <p>Clerk to handle payment to the insurers by certified cheque.</p> <p>Clerk to update the finance materials.</p> <p>Clerk to forward the AGAR declaration and COMPLETE end-of-year paperwork before 31/6.</p>
35/5/20	<p>Village Issues:</p> <p>i) To DISCUSS arrangements for the administration of the Village Hall.</p> <p>ii) To DISCUSS arrangements for the Telephone Box</p> <p>iii) To DISCUSS subject matter for the next month's 'Villager.'</p> <p>iv) To DISCUSS additional items</p>	<p>Cllr Gegg's attendance at Village Hall meeting was productive; it was AGREED that the councillor continue to examine the Trust statement of that enterprise</p> <p>To SHARE a note about the asset value of the Hall, via email.</p> <p>A waste bin is required for the Village Hall.</p> <p>Cllr Workman is now the responsible custodian of the Telephone Box which the GPO have now released.</p> <p>Councillor's Gegg and Arden to assemble photographic and interview materials.</p> <p>Expression of THANKS to Mrs Workman for her recent assistance.</p> <p>Councillors asked the Clerk to report a drainage problem at entry to the village & discuss the bend. Councillors asked if a 30 mph speed limit might be extended.</p> <p>Councillor Mitchell suggested the use of a "pothole map" for reporting.</p>	<p>Cllr Gegg to help Cllr Macmahon to formalise a Trust or Deed of Care arrangement</p> <p>Cllr Gegg undertook to arrange this email.</p> <p>Clerk to progress with the CDC.</p> <p>Cllrs continue to explore what the arrangements for use of the Telephone Box will be.</p> <p>Cllr Gegg to forward materials to the Villager before 18/6/20 deadline.</p> <p>Clerk to minute these thanks.</p> <p>Clerk to report issues to highways and to also revisit the issue with the signpost on the Tetbury Road.</p> <p>Clerk provided the Highways map.</p>
36/5/20	Councillor's submissions for the September Agenda	NONE were voiced at the meeting.	Clerk will provide a sample of last year's meeting agenda.
37/5/20	Date of next meeting	Tuesday the 8th of September at 6.00 pm – at the Village Hall	This was AGREED .
		There being no further business, the meeting closed at 7:20 pm.	

Chairman's Signature:

Clerk's Signature: