

# CHERINGTON PARISH COUNCIL

Parish Clerk – Richard Smith, 35 Chavenage Lane, Tetbury, Glos, GL8 8JT  
 email: [cheringtonparishcouncil@yahoo.co.uk](mailto:cheringtonparishcouncil@yahoo.co.uk)  
 Chairman - Cllr Mike Mitchell

Minutes of the Cherington Parish Council Meeting held at  
 the home of Councillor Arden on Tuesday June 23<sup>rd</sup> 2020 at 6.00 pm

Present: Cllrs M Mitchell (Chairman), H Arden, K Gegg, P Workman, K. Macmahon  
 Also present: R Smith (Parish Clerk)

			<b>Actions</b>
<b>25/5/20</b>	To <b>RECEIVE</b> apologies for absence	None	<b>None</b>
<b>26/5/20</b>	To <b>RECEIVE</b> any Declarations of Interest	None	<b>None</b>
<b>27/5/20</b>	To <b>APPROVE</b> the minutes of the last Parish Council meeting	The minutes of the Parish Council Meeting of 7 <sup>th</sup> March 2020 were approved, initialled and signed.	<b>Clerk</b> to make these formally public via the website.
<b>28/5/20</b>	To <b>AGREE</b> the appointment of a <b>Chair</b> to the Parish Council for this council term	Councillors were polled for applications; Mr Michael Mitchell (the current chairman) was the only applicant: returned unopposed. <b>Proposed</b> by Cllr Workman, <b>Seconded</b> by Cllr Gegg.	<b>Clerk</b> to make this information public via the website.
<b>29/5/20</b>	To <b>COMPLETE</b> the Chairman's pledge	Paperwork complete.	<b>Clerk</b> to forward this for GAPTC filing
<b>30/5/20</b>	To <b>RECEIVE</b> updates and reports from District & County Cllrs	CDC councillors were not invited to attend this closed meeting, to reflect Government Covid-19 advice.	<b>None</b>
<b>31/5/20</b>	To <b>RECEIVE</b> Clerk's report and any correspondence received	The clerks written report was <b>RECEIVED</b> and noted. Cllrs were informed of the completion of the Nags Head hedge trimming, the progress to the Tetbury Road signpost and the preparation of the Winter Report. Councillors decided <b>AGAINST</b> paying for replacement grit bins and confirmed current winter gritting arrangements.  <b>NO</b> correspondence considered.	The "A Century of Change" reprint was revisited - <b>Councillor Workman</b> to continue to progress this item.  <b>Clerk</b> to continue to liaise with Richard Grey of Highways to complete and file the winter plan & and arrange for grit.
<b>32/5/20</b>	To <b>RECEIVE</b> Clerk's website update proposal	The 2019/20 audit report recommended updating the CPC website to meet new standards. Councillors <b>AGREED</b> to the £100 charge for website 'frame' updates. <b>Proposed</b> by Cllr Mitchell, <b>Seconded</b> by Cllr Gegg. Voted unanimously, no abstentions.	<b>Clerk</b> to contract the website hosts for this item – and to look at simplifying other web materials, as necessary. <b>Clerk</b> agreed to <b>Chair's</b> request to use less formal language in agenda preparation.
<b>33/5/20</b>	To <b>RECEIVE</b> a report on planning and <b>FORMALISE</b> response to the application for Yew Tree House	(i) <b>RECEIVED</b> and contents noted. After <b>DISCUSSION</b> it was(ii) <b>AGREED</b> that no comments were required re: application 20/01064/FUL	<b>Clerk</b> to register council determination on the Planning section of the CDC website.
<b>34/5/20</b>	<b>Financial issues:</b>	The finance report was circulated;	

	<p>i) To <b>AGREE</b> and authorise any payments in accordance with the Finance report</p> <p>ii) To <b>AGREE</b> and formalise car parking payment</p> <p>iii) To <b>CONFIRM</b> audit report results</p> <p>iv) Cllrs <b>CONFIRMED</b> the AGAR materials and progress</p>	<p>Cllrs were advised of the bank balance. No invoices were collected.</p> <p>Insurance renewal information has arrived from Community Insurance.</p> <p>Cllrs McMahon and Gegg provided information on the car park arrangements &amp; current payments.</p> <p>Cllrs passed the audit report with no comments on content.</p> <p>Cllr Chair Mitchell signed the AGAR Certificate materials and <b>COMPLETED</b> signed and dated the exemption certificate.</p>	<p><b>Clerk</b> to arrange payment to the web providers by certified cheque. <b>32/5/20</b></p> <p><b>Clerk</b> to handle payment to the insurers by certified cheque.</p> <p><b>Clerk</b> to update the finance materials.</p> <p><b>Clerk</b> to forward the AGAR declaration and <b>COMPLETE</b> end-of-year paperwork before 31/6.</p>
<b>35/5/20</b>	<p><b>Village Issues:</b></p> <p>i) To <b>DISCUSS</b> arrangements for the administration of the Village Hall.</p> <p>ii) To <b>DISCUSS</b> arrangements for the Telephone Box</p> <p>iii) To <b>DISCUSS</b> subject matter for the next month's 'Villager.'</p> <p>iv) To <b>DISCUSS</b> additional items</p>	<p>Cllr Gegg's attendance at Village Hall meeting was productive; it was <b>AGREED</b> that the councillor continue to examine the Trust statement of that enterprise</p> <p>To <b>SHARE</b> a note about the asset value of the Hall, via email.</p> <p>A waste bin is required for the Village Hall.</p> <p><b>Cllr Workman</b> is now the responsible custodian of the Telephone Box which the GPO have now released.</p> <p>Councillor's <b>Gegg</b> and <b>Arden</b> to assemble photographic and interview materials.</p> <p>Expression of <b>THANKS</b> to Mrs Workman for her recent assistance.</p> <p>Councillors asked the <b>Clerk</b> to report a drainage problem at entry to the village &amp; discuss the bend. Councillors asked if a 30 mph speed limit might be extended.</p> <p>Councillor Mitchell suggested the use of a "pothole map" for reporting.</p>	<p><b>Cllr Gegg</b> to help Cllr <b>Macmahon</b> to formalise a Trust or Deed of Care arrangement</p> <p><b>Cllr Gegg</b> undertook to arrange this email.</p> <p><b>Clerk</b> to progress with the CDC.</p> <p><b>Cllrs</b> continue to explore what the arrangements for use of the Telephone Box will be.</p> <p><b>Cllr Gegg</b> to forward materials to the Villager before 18/6/20 deadline.</p> <p><b>Clerk</b> to minute these thanks.</p> <p><b>Clerk</b> to report issues to highways and to also revisit the issue with the signpost on the Tetbury Road.</p> <p><b>Clerk</b> provided the Highways map.</p>
<b>36/5/20</b>	<b>Councillor's submissions</b> for the September Agenda	<b>NONE</b> were voiced at the meeting.	<b>Clerk</b> will provide a sample of last year's meeting agenda.
<b>37/5/20</b>	<b>Date of next meeting</b>	<b>Tuesday the 8<sup>th</sup> of September</b> at 6.00 pm – at the Village Hall	This was <b>AGREED</b> .
		There being no further business, the meeting closed at 7:20 pm.	

Chairman's Signature:

Clerk's Signature: